



# FINANCIAL AGREEMENT

Student(s) Name(s):		
<input type="checkbox"/> Preschool/Childcare	<input type="checkbox"/> K-6 Child Watch	<input type="checkbox"/> Summer Program
Grade(s): <input type="checkbox"/> Kindergarten <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8		
- PLEASE CHECK ALL THAT APPLY -		

**ALL PROGRAMS:**

I/we understand that the Lutheran School Association of Anchorage (LSAA) through Anchor Lutheran School will provide its full range of classroom, educational, religious, and/or Child Watch programs to my child(ren).

I/we agree to pay fees for Tuition, Childcare, Child Watch, and any miscellaneous amounts owing, including late payment charges for past due accounts in the amounts as specified by the school. Miscellaneous fees (field trips, hot lunch charges, milk, apparel, athletics, etc.) will be billed as accrued.

PAYMENTS: Monthly Tuition Payments, anticipated Childcare or Child Watch fees, and any accrued miscellaneous fees are **due prior to or on the first day of each month**. Accounts not paid in full by the **15th** of each month are considered past due and will be assessed a **late fee of \$25 per month**. If you are not able to meet your financial obligation, either temporarily or indefinitely, immediately discuss the matter with the School Administrator. Any past due account may be subject to denial of service. Please note, we accept DCA, OCS, and most other financial assistance programs.

METHODS OF PAYMENT: Anchor accepts cash, check, debit or credit cards (Visa, MasterCard, and Discover). Credit card auto-pay authorization forms are available in the office. If the office is closed, payments may be placed in the lock box located inside the main entryway of the Lutheran Center.

EFFECTIVE DATES: Fees here listed are effective as of February 1, 2018. Program fees are subject to change with a 30-day written notice.

**PRESCHOOL/CHILDCARE - CHILD WATCH - SUMMER PROGRAM:**

REGISTRATION: \$60 One-time Registration Fee payable upon submitting application.

USAGE FEES (paid in advance of use): Monthly Rate: \$890 Daily Rate: \$55 Hourly Rate: \$6.60

USAGE FORMS: Required monthly if selecting Daily or Hourly Rate. Due by the 15th of the prior month.

ABSENCE: Please Notify Anchor Lutheran School Office by 9:00am if your child will be absent.

CANCELLATION POLICY: A **two-week notice** is required to avoid being charged for usage already committed.

LATE PICK-UP FEES: There is a \$1.00 charge **for each minute** after 6:00pm.

BEFORE/AFTER SCHOOL: Morning Child Watch is billed until 9:00am. Afternoon Child Watch billing begins at 3:30pm. A minimum of one half-hour is charged for each use.

CAMPBELL BUS STUDENTS: Notify Anchor Lutheran School Office by Noon if your child will not be riding the afternoon bus as scheduled. Non-notification may result in termination of enrollment in the ALS Child Watch Program.

## **KINDERGARTEN-8th GRADE:**

REGISTRATION FEE: \$350 annual registration applies to both Early and Standard Tuition Rates and is payable upon submitting enrollment/re-enrollment paperwork.

OPTION	ANNUAL TUITION	MONTHLY PAYMENT June-May	Select:
Early (enrolled by May 15, 2018)	\$8,455*	\$705/month	<input type="checkbox"/>
Standard	\$8,995*	\$750/month	<input type="checkbox"/>

\*Subject to financial assistance adjustment. See details below.

**FAMILIES IN PARTNERSHIP:** Each family must complete 20 hours of Families in Partnership service. Each hour not contributed will be charged to the family's account at a rate of \$25 per hour. We strongly prefer your service over your money, so please see and keep the details attached for guidance.

**CHILD WATCH:** Your child will be automatically signed into Child Watch if they are unattended earlier than 8:45 a.m. and/or after 3:45 p.m. (or noon on minimum days). Your account will be billed accordingly for usage. A minimum of one half-hour charge is assessed for each use. Anticipated usage fees are to be paid in advance.

**FINANCIAL AID:** Financial aid is available to all Kindergarten-8th Grade qualifying families. Details are available on our school website and in the school office. Apply online through our website at [http://www.alsalaska.org/financial\\_aid.html](http://www.alsalaska.org/financial_aid.html). Application for Financial Aid must be made within 60 days of enrollment and accounts may only be adjusted for up to 60 days preceding the Finance Committee's approval. All accounts under review for Financial Aid, must make minimum 50% payment of balance due to remain current.

**PAYMENTS:** First tuition payment is due June 1, 2018, with last payment due May 1, 2019.

### **TUITION CHARGE / REFUND POLICY:**

When a student is enrolled or withdrawn from the school later than June, the tuition rate charged / remaining liability will be determined by applying the appropriate percentage of tuition, as shown.

Month of Entry or Withdrawal	% Charged for Entering Student	% Liability for Student Withdrawn
JULY	100%	5%
AUGUST	100%	10%
SEPTEMBER	100%	20%
OCTOBER	80%	30%
NOVEMBER	70%	40%
DECEMBER	60%	50%
JANUARY	50%	60%
FEBRUARY	40%	70%
MARCH-MAY	30%	100%

**By signing, I/we understand and agree to the terms listed above and the policies and procedures in the Parent Handbook.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

AK Driver's License #: \_\_\_\_\_ - **OR** - Social Security #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

AK Driver's License #: \_\_\_\_\_ - **OR** - Social Security #: \_\_\_\_\_

(For two parent households, signatures and information for both must be provided.)