

ANCHOR LUTHERAN SCHOOL

2017/2018 K-8 Financial Agreement



STUDENT(S) NAME(S): _____

Entering Grade(s): _____

1. I/we understand that the Lutheran School Association of Anchorage (LSAA) through Anchor Lutheran School will provide its full range of classroom, educational, religious, and/or Child Watch programs to my child(ren).
2. I/we agree to pay Tuition, Family in Partnership Fees, Child Watch, and any amounts owing, including late payment charges for past due accounts in the amounts as specified by the school. **I/we understand that monthly tuition and/or fees are due prior to or on the first day of each month.** Accounts not paid in full by the **15th** of each month are considered **past due** and will be assessed a late fee of **\$25 per month** until the past due amount is paid. **Miscellaneous fees (field trips, hot lunch charges, athletics, etc.) will be billed as accrued.**
3. I/we understand that failure to make financial payments in accord with the above will result in the Board of Directors of LSAA authorizing action as it deems necessary. This includes, but is not limited to, suspending or dismissing my child(ren) from attendance at Anchor Lutheran School and/or Child Watch programs pending payment of the amount past due.
4. If I/we are not able to meet this financial obligation, either temporarily or indefinitely, I/we will immediately discuss this matter with the School Administrator.

My Tuition Option for the School Year – Check One (see Tuition Schedule for details)

Early, registered by 5/15/17 (\$8,290)* Standard (\$8,825)*

Payments: First payment is due June 1, 2017 and last payment is due May 1, 2018.

Registration Fee of \$350 applies to both Early and Standard Tuition Rates.

**Subject to financial assistance adjustment. All accounts under review must make minimum 50% payment of balance due to remain current.*

Child Watch (see Tuition Schedule)

I/we understand that if my child(ren) arrives earlier than 8:45 a.m. and/or remains after 3:30 p.m. (or noon on minimum days) I will be charged \$6.60 per hour/per child for usage. A minimum of one half-hour charge is assessed for each use.

Anticipated usage fees are to be paid in advance. All fees are due on the first of each month.

TUITION CHARGE / REFUND POLICY: When a student is enrolled or withdrawn from the school later than June, the tuition rate charged / remaining liability will be determined by applying the appropriate percentage of tuition, as shown below.

Month of Entry or Withdrawal	% Charged for Entering Student	% Liability for Student Withdrawn
JULY	100%	5%
AUGUST	100%	10%
SEPTEMBER	100%	20%
OCTOBER	80%	30%
NOVEMBER	70%	40%
DECEMBER	60%	50%
JANUARY	50%	60%
FEBRUARY	40%	70%
MARCH-MAY	30%	100%

Parent Signature: _____ Date: _____

AK Driver's License #: _____ **OR** Social Security #: _____

Parent Signature: _____ Date: _____

AK Driver's License #: _____ **OR** Social Security #: _____

(For two parent households, signatures and information for both must be provided.)

ANCHOR LUTHERAN SCHOOL

Families in Partnership (FIP Program)

At Anchor Lutheran, we see the **Families in Partnership** Program as an investment of time and talent to promote the mission and ministry of Anchor Lutheran School. We also see the FIP Program as a means to further emphasize to our students the importance and value of service, as they see their parents, the most significant role models in their lives, taking the time to contribute their own service hours in order to help our school be the best place possible for students.

There are two primary reasons for a partnership program. The first is to intentionally involve parents in the lives of their children and their activities, particularly at their school. The second is to help the school improve its endeavors in the areas of instruction, teacher assistance, extracurricular offerings, building maintenance, and community service. We can do **more** together in partnership than on our own.

Each family has a commitment to fulfill 20 hours of service per school year. Just about anything that meets the mission and ministry of the school qualifies for FIP hours. Some examples include: chaperoning a field trip; hot lunch service; participating in fundraising activities; attending Parent Council meetings; coaching; building maintenance; phoning; mailings; helping in the classroom or other areas around the school. These are just some ideas to consider, as there are many other ways to offer your time and talents. If you have any questions about how you may fulfill your partnership hours, please contact the School Office Staff.

Special Opportunity: FIP hours may also be fulfilled through a special service to the school – recommending Anchor Lutheran to new families! When a new family enrolls at Anchor Lutheran upon your referral, and is accepted, you will be given credit for all 20 FIP hours. It is a **joy** to give out such referral FIP credits, especially as people who effectively refer others to our school are often among our most active volunteers. The more you are involved at Anchor, the more you come to want to share the experience with others.

Partnership hours may be worked between June and May of the corresponding school year. They do not carry over from one year to another. Parents, grandparents, and other relatives may all contribute these hours on behalf of the family. Parents are asked to keep track of their hours on their respective log sheets located in the office. The office staff will then tabulate the hours and credit respective accounts for the hours worked. If a family does not complete the required 20 hours of service, each hour not contributed will be charged to the family's account at a rate of \$25 per hour. **We strongly prefer your service over your money, so please let us know if you need help finding ways to contribute your 20 hours.**

Please acknowledge this program, and the financial impact for failure to meet your 20-hour service requirement, by signing below.

Family Name (print please): _____

Parent Signature: _____

Date: _____

ANCHOR LUTHERAN SCHOOL

2017/2018 Financial Agreement

Child Care Program / K-6 Child Watch Program



STUDENT NAME: _____

Select Program(s): Child Care _____ K-6 Child Watch _____ Summer Child Watch _____

1. I/we understand that Lutheran School Association of Anchorage (LSAA) will provide its full range of classroom, educational, religious, and/or Child Watch programs to my child.

2. I/we agree to pay Child Care Fees, Child Watch Fees, and any amounts owing, including late payment charges for past due accounts in the amounts as specified by the school. **I/we understand that monthly fees are due prior to or on the first day of each month.** Accounts more than **15 days past due** will be assessed a late fee of \$25 per month until the past due amount is paid. **Any additional miscellaneous fees will be billed as accrued.**

3. I/we understand that failure to make financial payments in accord with the above will result in the Board of Directors of LSAA taking action as it deems necessary. **This includes, but is not limited to, suspending my child from attendance in the Child Care and/or Child Watch Programs pending payment of the past due account.**

CANCELLATION POLICY: A **two-week notice** is required to avoid being charged for usage for which a family has signed up.

LATE PICK-UP FEES: There is a \$1.00 charge **for each minute** after 6:00 p.m.

All fees are to be paid prior to or on the first of each month.

Child Care Usage Fees (Ages 3-5)

\$60 New Child Registration Fee payable upon submitting application.

Usage forms are required each month if selecting Daily or Hourly Rate.

Monthly Rate: \$890

Daily Rate: \$55

Hourly Rate: \$6.60

Notify Anchor Lutheran School Office by 9:00 a.m. if your child will be absent.

Child Watch Usage Fees (Grades K-6)

\$60 New Child Registration Fee payable when submitting application.

Usage forms are required each month.

\$6.60 per Hour (paid in advance of use)

Morning Child Watch is billed until 9:00 a.m.

Afternoon Child Watch billing begins at 3:30 p.m.

A minimum of one half-hour is charged for each use.

Campbell Elementary students: Notify Anchor Lutheran School Office by Noon if your child will not be riding the afternoon bus as scheduled. Non-notification may result in termination of enrollment in the ALS Child Watch Program.

METHODS OF PAYMENT: Cash, check, & debit or credit card (Visa, MasterCard, & Discover) are accepted. Credit Card auto-pay forms are available in the School Office. If the Office is closed, place payments in the lock box just inside the main entryway of the Lutheran Center.

Fees here listed are effective as of June 1, 2017. Program fees are subject to change with a 30-day written notice.

Parent Signature: _____ Date: _____

AK Driver's License #: _____ **OR** Social Security #: _____

Parent Signature: _____ Date: _____

AK Driver's License #: _____ **OR** Social Security #: _____

(For two parent households, signatures and information for both must be provided.)